

WELLINGTON EXEMPTED VILLAGE SCHOOLS

VACANCY ANNOUNCEMENT

The following position is available for appointment. Applications for external hire will be accepted until filled. Applications for internal transfer will be accepted in the Superintendent's Office until 3:00 PM on Wednesday, March 29, 2023. Eligible persons possessing the required qualifications and wishing to be considered for the job should apply in writing, include a statement of qualifications with your application and send it to Edward Weber, Superintendent, 305 Union Street, Wellington, Ohio 44090 or email to eweber@wellingtonvillageschools.org.

JOB TITLE: LIBRARY TECHNICIAN - 7 hours daily

ASSIGNMENT: WESTWOOD ELEMENTARY SCHOOL

QUALIFICATIONS:

1. Educational Aide Permit required, or eligible to be licensed.
2. Physical and mental aptitude for successful fulfillment of assigned responsibilities.
3. High school diploma or equivalent.
4. Ability to work cooperatively with students, staff, and parents.
5. Pass the state-mandated BCI/FBI criminal record checks.

Please include the following with the application:

- Cover Letter
- Resume
- Reference List
- Copy of any credentials if applicable

DUTIES: Per Job Description

TERMS: One-Year Contract beginning August 2023

WAGES: Per Negotiated Agreement
Range Step 0 - \$14.45
Step 25 - \$17.49

(March 8, 2023)

It is the policy of this District that no candidate for a position in this District shall be discriminated against on the basis of race, color, religion, national origin or citizenship status, creed or ancestry, age, gender, marital status, non-disqualifying disability, height, or other protected categories. Any person who knowingly makes a false statement is guilty of falsification under section 2921.13 of the Revised Code, which is a misdemeanor of the first degree.